



FRESNO'S CHAFFEE ZOO CORPORATION
BOARD OF DIRECTORS MEETING
 MINUTES

TUESDAY, SEPTEMBER 26, 2023 AT 5:30 PM
 894 W. BELMONT AVE, FRESNO, CA 93728 – ZOOPLEX

MEMBER	01/19/2023	03/23/2023	06/27/2023	08/10/2023	09/26/2023
Oliver Baines	A	X	A	X	X
Ed Gonzalez	X	X	X	X	A
Wilma Tom Hashimoto	X	X	A	X	X
Babatunde Ilori	X	X	X	X	X
Kyle Kirkland	X	X	X	X	X
Rion Morgenstern	X	X	X	X	A
Ross Parnagian	X	X	X	X	X
Emilia Reyes	X	X	A	X	X
Ethan Smith	X	X	X	X	X
Julie Vance	X	A	X	A	X

Item 1: Call Meeting to Order And Roll Call

Mr. Kirkland called the meeting to order at 5:43 PM. Mr. Gonzales-Warkentin called the roll and confirmed a quorum was present.

Item 2: Public Comment

Mr. Kirkland called and asked if any members of the public wished to comment. With no comments offered, he proceeded with the meeting agenda.

Item 3: Additions to the Agenda

Mr. Kirkland asked if any member of the Board had any business for consideration that came to their attention after the agenda was posted. With no items presented, Mr. Kirkland continued with the agenda as published.

Item 4: Approve The Minutes

Mr. Kirkland called the group's attention to the draft minutes from the August 10, 2023 Board meeting and asked if any member had additions or revisions. With no revisions offered, Ms. Hashimoto made a motion to approve the minutes as presented and Mr. Smith seconded. The motion passed unanimously.

Item 5: Chair Report

Mr. Kirkland thanked the Zoo's IT team for the new microphones in the conference room and stated he was looking forward to attending Safari Night next Friday.



Item 6: CEO Report

Mr. Dohlin asked Mr. Skoda to report on preparations for Safari Night. Mr. Skoda informed the Board that the event was sold out. He stated that this year the Zoo enlisted a committee who helped to sell tables and secure items for the auction and that table sales exceeded expectations. Mr. Dohlin continued and stated that at the most recent Association of Zoos and Aquariums Conference, he was named chair of CAZAM the California chapter of AZA. He said that the Kingdoms of Asia was complete, with the exception of a few outstanding change orders. He stated that there will be a slight overage in the contingency budget, but the overall project remained on budget.

Item 7: Approve Board Resolution To Support Recruitment Of Veterinarians To Fresno County

Mr. Kirkland introduced a resolution to the Board that outlined the Zoo's support of state and local educational institutions in developing future veterinary care professionals and staff. The resolution also stated that the Zoo will also encourage and support efforts by communities of Fresno County to recruit veterinary care professionals to the area, including sharing animal care experiences and supporting other continuing education opportunities. After discussion, Mr. Baines made a motion to adopt the resolution and Mr. Parnagian seconded. The motion passed unanimously.

Item 8: Approve Financial Report

Mr. Kirkland stated the Finance Committee met and recommended the year-to-date financial report and the project change orders for Board approval. He reviewed the highlights of the Zoo's finances through July 2023 stating that attendance was above budget for the month, self-generated revenue was below budget by 9%, and total expenses were below budget by 8%. Mr. Kirkland reviewed the capital change orders for Kingdoms of Asia totaling \$147,462 and for Kingdoms of Asia Second Phase (Mixed Species) totaling \$278,535.60. After discussion of all items within the Finance Committee report, Mr. Smith made a motion to approve the financial report and change orders; Ms. Reyes seconded. The motion passed unanimously.

Item 9: Approve Kingdoms Of Asia Release Of Retention Request

Ms. Crow stated that Zoo management was requesting approval of the release of retention for Beez Kneez Creative, AFH Design and CLR Design for their completed services on the Kingdoms of Asia project. Ms. Crow added that management was seeking approval for a partial release of retention for Bernards. She stated the total request is \$877,139.94. After discussion, Mr. Parnagian made a motion that Zoo management seek release of retention for the Kingdoms of Asia project totaling \$877,139.94 from the Zoo Authority. Mr. Smith seconded, and the motion passed unanimously.

Item 10: Final Comments

Mr. Ilori stated that the Nominating Committee recently met to review applicants and scheduled interviews with each for October 4, 2023. He said the Committee would bring their final recommendations to the Board at the October meeting.

With no other business to discuss, Mr. Kirkland adjourned the meeting at 6:15 PM.